



Alpha Eta Mu Beta

NATIONAL BIOMEDICAL ENGINEERING HONOR SOCIETY

Title : National Executive Council Meeting Minutes

Date : October 6, 2011

Start Time : 7pm EST, Conference Call

Board Members Present:

Alicia Fernandez-Fernandez

Stefanie Gonzalez

Anthony McGoron

Dominic Nathan

Stephanie Naufel

1. Costs of AV Equipment for the AEMB Sessions at BMES
 - a. \$1100 per day (\$2200 total)
2. Poster's for Promoting the AEMB sessions at BMES
 - a. Need tripods for advertising events about 5 or 6 are needed
 - b. Need to print posters
 - c. Need cardboard to attach the posters
3. Annual Grand meeting
 - a. Changes to the constitution. Discussion and vote for adoption of new constitution
 - b. Any things that we want to discuss with the chapter?
 - i. Annual report?
 - ii. What National needs from individual chapters
 - c. Discuss budget, how many chapters (active and inactive)
 - d. Alicia can prepare the financial report with Charla Triplett
 - e. Annual Society report
 - f. Introduce the new Executive Director. Marcia Pool
 - g. Discuss new initiatives to promote growth and stability
 - h. How to differentiate AEMB from BMES. What does AEMB add?
 - i. Need to ask what they want out of AEMB
4. Banquet (12:00-1:30pm)
 - a. Hand out the awards
 - b. Determination of who has obtained nominations for the national awards.
 - c. Dr. McGoron will give a 7 minute speech
 - d. Dominic will provide a 3 minute speech
 - e. Dr. Jerry Collins will provide Keynote Address
5. Meeting with President of BMES and Executive Director of BMES. Thursday 4:15-5:00: Exhibit Hall A Office.
 - a. Require members of AEMB to become BMES members?
 - b. Convince them that it is in their best interest to work with AEMB
 - i. Access to top BMES students
 - ii. Majority will go on to graduate/medical schools. Those students are most likely to continue participation in BMES



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- iii. The AEMB sponsored sessions are valuable to BMES
- iv. AEMB actively promotes the BME profession
- v. AEMB strong focus on Ethics
- c. Things that we would like from BMES
 - i. Not charge us for AV equipment
 - ii. Membership/registration discount for AEMB members
 - iii. Goal is to have active chapters that can contribute to BMES
 - iv. Give AEMB members more incentive to become national BMES members
 - v. Exposure on the BMES website and newsletters
 - vi. Perhaps a spot on the BMES board
 - vii. Dr. McGoron will discuss this with other advisory board members
- d. Alumni list
 - i. Dominic needs the most updated list
 - ii. Paper copies of alumni needs to be converted to Excel spreadsheet
 - iii. Sort by University
 - iv. Split it into 1/4
 - v. Get Alumni database so that we can get money from them
 - vi. Look for them on facebook/LinkedIn
 - vii. Develop plan for getting money
 - viii. Committee for grant writing and long term planning
 - 1. Alicia, Jerry Collins and Herb Voigt
 - 2. Will meet at the BMES meeting (time and place TBD)
- e. Induction project for chapters
 - i. Carving candles – symbolic
 - 1. Come up with metaphor
 - ii. Could even be lit at ceremony
 - iii. Get chapters to adopt the script
 - 1. No longer in draft form
 - 2. Dominic will send it this weekend
 - 3. Final form
 - 4. Send it to the chapters

Meeting conclusion: October 6, 2011 at 7:50pm